

# Thank you for choosing Elijah's Promise as your volunteer site.

## We truly appreciate the helping hands!

*Please read the following information carefully before signing up*

1. Please *sign up directly online* to volunteer with us at [elijahspromise.volunteerhub.com](http://elijahspromise.volunteerhub.com).  
(We want to be prepared for your arrival so walk-ins are not accepted)
2. We know that school schedule can be a busy time for you but we depend on our volunteers daily to help feed 300 guests, so we ask that volunteers arrive on time and stay for the entire duration. Any volunteer who is more than 45 minutes late to a shift without proper notification to the volunteer coordinator will result in a shift cancellation.
3. If for any reason that you are not able to attend your shift, please cancel your shift 48 hours in advance. If an emergency should arise, please cancel your shift ASAP online and notify the volunteer coordinator of any last minute cancellation.
4. All volunteers must read the policy and procedure manual found on the volunteer hub webpage. Please note that if three "no show" shifts occur without proper cancellation, you will not be allowed to volunteer with us any longer.
5. Dress code found in the policy and procedure manual must be followed or it is up to the discretion of the site supervisor as to whether or not you may stay.

*Documenting Volunteer Hours*

### Contact Information



Maima Kemokai@elijahspromise.org  
Volunteer and Donation Coordinator

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