(732) 545-9002 ext. 122
maima.kemokai@elijahspromise.org

Volunteer Hour Verification In/Out Sheet

Date	Time IN	Time OUT	# of Hours	Supervisor/Staff Signature
Name:				**Total # of Volunteer Hours:**

****We cannot sign off on past shifts****

Please show your signed sheet to the Volunteer Coordinator to receive a volunteer hour verification letter on letterhead that will state the TOTAL number of completed hours at Elijah's Promise. Volunteers are responsible for recording their own hours. - Thank you!